



FUNCTION PACK

PRIVATE & CORPORATE
CELEBRATIONS,
PARTIES & EVENTS

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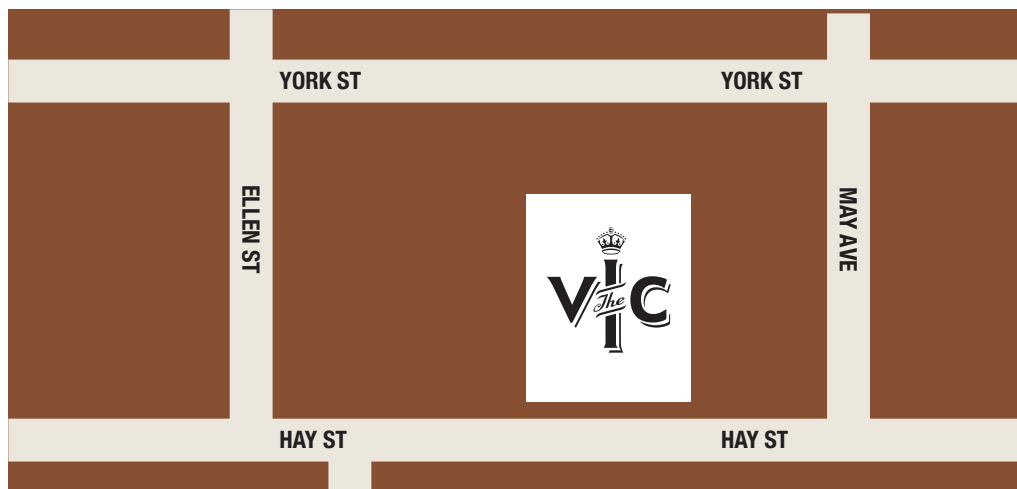
LOCATION

The Vic Hotel is located in Subiaco, in the heart of the business district and just a few minutes away from Domain Stadium. Situated so close to the Stadium, The Vic has become an iconic venue, well known for drinks and nibbles, and great ambiance on football game days.

The closest road to the pub is the busy Hay Street. Parking is available at the rear of the venue, with an undercover and top floor

parking. Only a few minutes away from Perth CBD, The Vic is easily accessible by train or bus. The closest station is West Leederville, a 5 minute walk away.

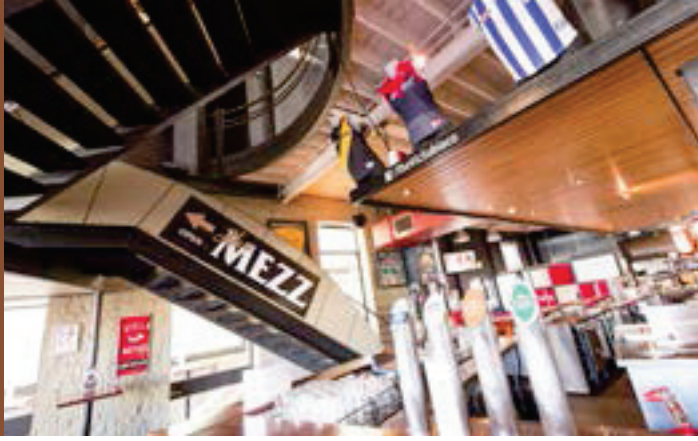
The hotel offers a number of spacious function rooms with natural lighting, as well as a couple of private areas separated from the main bar.



FUNCTION SPACES

	Cocktail	Banquet	Theatre	Classroom	U-Shape
Lounge Bar	75	-	-	-	-
Boardroom	55	36	40	20	24
The Mezz	145	70	60	-	-
Balcony	28	25	-	-	-





FUNCTION ROOMS

LOUNGE BAR - \$200 room hire fee

Newly refurbished, The Vic's Lounge Bar is the perfect place to hold your get together. With eight beers on tap, a fully stocked bar and comfortable lounge atmosphere, the area can comfortably hold up to 75 people.

From a casual get together to a formal function, the Lounge Bar is a great room to entertain.



THE BOARDROOM - \$200 room hire fee

The Boardroom is a highly versatile space, great for meetings, product presentations, private dining events and cocktail parties. The Boardroom has its own built in projector and screen as well as a break out space on the balcony making it ideal for planning days, workshops and training sessions. When it comes to private dining and intimate cocktail functions the balcony bar is stocked and ready to go!



THE MEZZ - \$300 room hire fee

The Mezz has its own fully stocked bar with three draught beers and one cider on tap, a large array of premium spirits, wines, ciders and premixed spirits available. The Mezz includes a private balcony overlooking busy Hay Street. The Vic's Mezz is a great place to hold your function. Fitted with party lights, projector and screen it is suited to cater for your private event - birthday party, engagement party, wedding receptions and corporate celebrations. We can also cater for set menu bookings of up to 70 people and just about any special event you could think of. Dj's and live music are permitted and on offer.



THE MAIN BALCONY - \$80 room hire fee

Located adjacent to the main bar area, the Main Bar Balcony has the advantage of easy access to our full range of premium spirits, wines and 23 beers on tap. Cosy and secluded, the balcony has high tables and stools, a view on busy hay street and can be roped off if wanted.





PACKAGES

We offer party packages which includes everything you need to host a great function. Packages are prepared and overviewed by our managers to ensure a smooth running event.

All packages can be altered to suit your function's needs. Simply ask us!

SILVER PACKAGE - \$1200

- Room hire fee included
- Exclusive use of the function space of your choice
- Room set up and arrangement of your choice (tablecloths included)
- Use of audio visual equipment
- A private bar
- Your own bartender for the duration of your function
- A choice of 4 platters from the standard canapé selection and 2 platters from the premium canapé selection
- \$300 bar tab – range of house spirits, house wines and tap beers

GOLD PACKAGE - \$1700 (only available for the Mezz & Boardroom)

- Room hire fee included
- Exclusive use of the function space of your choice
- Room set up and arrangement of your choice (tablecloths included)
- Use of audio visual equipment
- A private bar
- Your own bartender for the duration of your function
- A choice of 4 platters from the standard canapé selection
- A choice of 4 platters from the premium canapé selection
- \$400 bar tab – selection of your choice of spirits, wines and beers
- A DJ or an acoustic solo singer with a guitar for 4 hours playing the music of your choice

PLATINIUM PACKAGE - \$2500

- Room hire fee included
- Exclusive use of the function space of your choice
- Room set up and arrangement of your choice (tablecloths included)
- Use of audio visual equipment
- A private bar
- Your own bartender for the duration of your function
- Your own waitstaff presenting platters to your guests
- \$600 bar tab - selection of your choice of spirits, wines and beers
- A DJ or an acoustic solo singer with a guitar for 4 hours playing the music of your choice
- A choice of 12 platters from the standard canapé selection OR a choice of 7 platters from the premium canapé selection and 3 platters from the platinum canapé selection

MAKE YOUR OWN!

If you are after a customised function and would like to select your own choice of platters and select a specific range of beverages, feel free to create your own function.

Talk to one of our friendly managers and they will help you ensure your function is the best that it can be.



CANAPES SELECTION

Canapés are served with an average of 35 pieces per platter.
Our standard selection is recommended for light refreshment.
Our premium selection is recommended for a cocktail party.
Our platinum selection is recommended to replace a meal.

STANDARD SELECTION - \$50.00

- Roast pumpkin & feta risotto balls - *with a chilli Napoli sauce*
- Assorted wraps and rolls – *assorted meats & vegetarian rolls*
- Seasonal fruit platter
- House made pork & Moroccan sausage rolls - *tomato pickle & dipping sauce*
- Panko crumbed prawns with a wasabi mayo
- Portuguese chicken skewers served with fresh lemon
- Tortilla cups stuffed - *with a spicy mango & avocado salsa*
- Mini roast pepper Bruchetta served on a crusty French stick loaf
- Toasted Turkish bread served with seasonal dips
- Danish petite pasties
- Assorted sweet muffins

PREMIUM SELECTION - \$65.00

- The Vic cheese platter - *brie, camembert & blue vein cheese served with dried fruits, crackers, cashews & quince paste*
- Roast beef blinis - *horse radish, cream cheese and chives*
- House made sushi - *assorted meats & vegetarian sushis*
- Seared scallops - *tomato, basil salsa & a balsamic reduction*
- Cajun chicken rice paper rolls - *served with a chilli peanut dipping sauce*
- Tempura prawn shooters – *served with a chili mango puree*
- Chimichurri spiced lamb - *cherry tomato, mushrooms & zucchini kebabs*
- Smoke salmon crostini - *cream cheese & fresh dill*
- Assorted sliders – *grilled chicken sliders with spinach and feta, Wagyu beef sliders with lettuce, cheese, sticky stout sauce & pulled pork sliders with maple slaw*
- House made vegetarian puff pastry pizzas – *sundried tomatoes, basil and mozzarella*
- Antipasto platter – *smoked ham, salami, prosciutto, marinated olives, pickled vegetables*
- Danish feta & toasted olive ciabatta

PLATINIUM SELECTION - \$85.00

Down Under platter

- Seared scallops - *with a tomato, basil salsa & a balsamic reduction*
- Sumac spiced kangaroo skewers
- Chimichurri spiced lamb - *cherry tomato, mushroom & zucchini kebabs*
- House made pork & Moroccan sausage rolls - *tomato pickle & dipping sauce*

Wild West platter

- House made vegetarian puff pastry pizzas – *sundried tomatoes, basil and mozzarella*
- Assorted sliders – *grilled chicken sliders with spinach and feta, Wagyu beef sliders with lettuce cheese, sticky stout sauce & pulled pork sliders with maple slaw*
- Tortilla cups stuffed - *with a spicy mango & avocado salsa*
- Buffalo chicken wings – *with blue cheese sauce*

Little China platter

- Seared scallops - *with a tomato, basil salsa & a balsamic reduction*
- House made sushi - *assorted meats & vegetarian sushis*
- Smoke salmon on garlic crostini - *cream cheese & fresh dill*
- Panko crumb prawns served with a wasabi mayo

Queen “Vic”toria platter

- The Vic cheese platter - *brie, camembert & blue vein cheese served with dried fruits, crackers, cashews & quince paste*
- Roast beef blinis - *horse radish, cream cheese and chives*
- Portuguese chicken skewers served with fresh lemon
- Roast pumpkin & feta risotto balls - *with a chilli Napoli sauce*





SIT DOWN SET MENUS

Sit back and relax while you receive full wait service. This menu provides you with time to chat and enjoy yourself with your guests, while indulging in the contemporary Australian food served to you.

STANDARD SET MENU - \$35.00 per person

Alternate drop two course menu (entrée and main)

Entrées

Pumpkin & fennel soup
Chilli squid & mango salad
Halloumi, quinoa & pumpkin salad
Mushroom & feta risotto ball served with Napoli sauce

Mains

Schnitzel served with chips & garlic butter
Beer battered fish & chips served with tartare

PREMIUM SET MENU - \$45.00 per person

Alternate drop three course menu, with your choice of 2 entrees 2 mains & 2 desserts

PLATINIUM SET MENU - \$65.00 per person

Alternate drop four course menu with your choice of 2 entrees, 2 mains
2 desserts, 1 cheese board to share for 4 & a glass of french champagne.

Entrées

Pumpkin & fennel soup
Chilli squid & mango salad
Halloumi, quinoa & pumpkin salad
Mushroom & feta risotto ball served with Napoli sauce

Mains

Tasmanian salmon served with pea and dill risotto & prosciutto wrapped asparagus spears
Braised apple cider beef cheek served with creamy mash potato topped with spiced avocado salsa
250g Graziers Scotch fillet (cooked to medium) served with duo potato gratin, broccolini
slow roasted tomatoes & red wine jus
Sundried tomato & brie filled chicken breast served with thyme & garlic mash, roquette parmesan salad
& garlic cream sauce
Roast Pumpkin & Quinoa salad served with roasted vegetables
Salted pork belly served with roquette, coriander & shredded apple salad & a chili caramel vinaigrette
Seasoned lamb rump served with sundried tomato & basil couscous, broccolini & honey herb yoghurt

Desserts

Lime zested brulee served with whipped cream and berry compote
Cookies & cream cheesecake served vanilla bean ice cream
Sticky date pudding served with butterscotch sauce and double cream
Muddy Mars mud cake with whipped cream and strawberries

Cheese board

to share for 4 person

The Vic Cheese Board – Wattle Valley brie & Jindi blue vein cheese served with dried fruits, crackers, cashews & quince paste





EXTRAS

These party extras can be selected and requested to add extra effect for your special event. Please ask our event coordinator for cost, quotes and information.

MUSIC

MP3 & Ipod connection are available in the Mezz & the Boardroom. All function areas are equipped with surround sound systems, so you can enjoy some music.

DJ & ACOUSTIC BAND

We can provide a DJ or an acoustic singer on request for your function. Just let us know your favorite music genres, artists or songs and we will find the most suitable act for you. Packages can vary from 2 to 4 hours, depending on your needs.

STAGE & DANCE FLOOR

We can organise a stage and/or a dance floor for your function. The stage can be used as a podium, for presentation, speeches or for your DJ or musician. Let us know what you need and we will organise it for you at a small extra cost!

SMOKE MACHINE

Birthday party? Engagement party? Nothing like a smoke machine to create a different atmosphere and vibe on your dance floor.

BALLOONS

We can organise you 100 balloons and 10 balloon weights with up to 4 colors of your choice.

CENTER PIECES & FRESH FLOWERS

If you would like fresh flowers, decorations or center pieces for your special dinner, we can arrange it for you.

EXTRA PRIVATE COCKTAIL WAITRESS OR BARTENDER

If you would like to ensure your guests are receiving extra attention or if you would like an extra cocktail waitress going around to take orders then this option is for you!

GIANT GAMES

Giant games of Jenga or Connect 4 are always good to have for team bonding or for a good laugh. Games will be available for the length of your function and will be set up and packed by our lovely staff.

PHOTO BOOTH

Make your event unforgettable with a photo booth! Your guests will have fun with the unlimited photos while you get the enjoyment of taking home an album on the night.

CANDY BAR, BONBONIERES & PLACE CARDS

A candy bar, bonbonieres or place cards for your table can add a lovely touch for your guests. Candy bar are set up on a side table with the color scheme of your choice. Bonbonieres will be set up as you request (taste, quantity, color and size). Place cards can be printed on your selected paper and will be placed and organised for you as you need.

SECURITY

Security guard(s) are mandatory for all 21st birthday celebrations and will be booked by The Vic through their security provider. The minimum requirement is 1 guard per 50 people at \$40/hr with a minimum 4 hour shift.





TERMS AND CONDITIONS

DEFINITIONS

'The Venue', 'Management', 'we' and 'us' refers to **The Vic** and their respective employees.

CONFIRMATION DEPOSIT

- A booking is considered confirmed upon receipt of this signed terms and conditions/booking form and full deposit payment. If either the deposit or this completed form is not received, management reserves the right to cancel the booking and allocate the space to another client.
- A deposit of \$200 or 20% of the estimated function charge whichever is greater, is required to confirm your function.

PAYMENTS

- All pricing we provide you includes GST and are current at the time of printing but are subject to change.
- All quoted items must be paid in full at least:
 - 10 days prior to the event when paid by bank cheque.
 - 72 hours prior to the event when paid by cash or credit card.
- Bar tabs to be settled at the end of the event night by cash or credit card. Personal cheques are not accepted.

CATERING & BEVERAGES

- Food and beverage orders must be finalised at least 7 days prior to the event. We may be able to organise after this time, but we cannot guarantee. Please discuss with Management.
- Menu items are subject to market availability.
- The Venue requires to be informed of final numbers at least 7 days prior to the event date.
- In accordance with food and safety compliance, no food supplied by The Venue is permitted to be taken from the premises.

MINIMUM REQUIREMENTS

- Minimum spend requirements on packages apply, based on the starting time and duration of your function.
- If you do not reach the number of guests booked to meet the minimum spend requirements you will still incur the full cost quoted and confirmed with The Venue.

BYO POLICY & ENTERTAINMENT

- Any alcohol brought into The Venue as gifts must be forfeited to us upon entry and will be returned when you are leaving.
- Food and beverage cannot be bought in from an outside source.
- Cakes are accepted and there may be a small fee for plates and cutlery. Please contact Management if you require any special needs.
- Entertainment bookings made by The Venue for functions require a deposit and a forfeiture policy applies. (If you book entertainment and forfeit, we must contact entertainment and will deduct their due payment).
- We only allow external entertainment in certain circumstances, please discuss with Management.

SIGNAGE & DECORATIONS

- No fixtures, glue, sticky tape are to be adhered to the walls, doors, windows or any space on the premises without prior approval from Management. Any non-approved items may be removed by us or security and may be destroyed.

DELIVERIES & ACCESS

- Please discuss with Management in advance if you require any deliveries to be made to The Venue for any goods.
- Access to your booked function space(s) prior to the function start time may be possible, please discuss with us in advance.

DRESS CODE

- Smart casual dress code rules do apply.
- Themed dress is accepted, although The Venue reserves the right to refuse entry if the dress is offensive to other patrons.

CANCELLATION

- All cancellations must be made in writing to The Venue.
- If a cancellation is made more than 21 days prior to the function, the deposit will be refunded in full less any costs incurred on your behalf.
- If a cancellation is made 21 days or less prior to the function date, 100% of the deposit will be forfeited unless the function is rebooked.
- For booking cancellations in November or December, 100% of the deposit will be forfeited.
- The function space holding time is 30 minutes from the requested time or 15 minutes on Fridays. If this is not met your space may be opened to the general public at Management's discretion.
- If we believe any function/event will affect the smooth running of our business, security or reputation, Management reserves the right to cancel at its discretion without notice or liability.
- In the event of inability to comply with any of the provisions of this contract by virtue of any cessation of interruption of electricity supplies, equipment failure, unavailability of food items, other unforeseen contingency or accident, The Venue reserves the right to cancel any booking or refund any deposit without notice.

SECURITY & CONDUCT

- If you require a security guard to exclusively serve your function, allowing only invited guests to attend, this must be organised at least 1 week prior to the event at a cost of \$50 per hour, per security guard.
- 21st celebrations conditions: for all guests booking a function for 21st celebrations a security guard is required to be present for the duration of the function. Guards will be booked through The Venue at a rate of \$50 per hour, per security guard. All 21st celebrations must be brought to the attention of The Venue. If The Venue is not informed, The Venue holds the right to cancel the function immediately.
- The Venue takes its responsible service of alcohol obligations seriously and you must support any decisions we make in relation to the responsible service of alcohol.
- The Venue has the right to refuse entry or service and remove from the premises any person it deems to be approaching intoxication.
- The Venue has the right to refuse entry or service and remove from the premises any person it deems to be behaving in an improper, abusive, disorderly or anti-social manner.
- In accordance with the Law, minors must be accompanied by a legal parent or guardian at all times.
- You must advise Management if minors are going to attend your function. Management reserve the right to impose additional conditions in relation to minors, including the times and areas that minors may attend.
- You may be required to pay a bond, which will be refunded no later than 7 days after your function providing no damage has been incurred by yourself, your guests, invitees or other persons attending the function, whether in the function room or any part of The Venue. This includes, but is not limited to any breach of The Venue policies or procedures, underage drinking, violence or other anti-social behaviour.

UNFORSEEN CIRCUMSTANCES

- Please be aware that we accept no responsibility for outside weather conditions but will make every endeavour to provide an adequate function area if the conditions affect the booked area or access to it.



CONFIRMATION FORM

CUSTOMER DETAILS

Company or Function Name: _____

Organiser Name: _____
(in lead up to function)

Mobile: _____ Work Phone: _____

Postal address: _____

Email: _____

Contact @ Function: _____ Mobile: _____
(if different to above)

FUNCTION DETAILS

Day & Date of function: _____ Arrival Time: _____ Departure: _____

Occasion: _____ Number of Guests: _____ Minors: _____

Function Package (if applicable): _____

Area: _____ Set-up / Layout: _____

Equipment: _____ Reserved Sign to Read: _____

Special Requests: _____

BAR SETUP

Drinks Service: _____ Limit: \$ _____ (can be adjusted at event)

Items Available on Tab: _____

CATERING REQUIREMENTS

(Please note any function where alcohol is served a minimum requirement of food must be ordered)

Food Service: _____ Timing: _____

Dietary Requirements: _____

OFFICE USE ONLY

Received by: _____ Date: _____ Date Confirmation Sent: _____

Entered Into: **Calendar** **Venue Force** **Run Sheet Saved**

Deposit Value: _____ Date Paid: _____ Sysnet Account: _____